



**NADUR LOCAL COUNCIL**

# **BUSINESS PLAN**

**2018-2020**



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## 1. INTRODUCTORY REMARKS AND SITUATION ANALYSIS

The Nadur Local Council is hereunder presenting a business plan for the next three years.

Over the last years, the Nadur Local Council's financial position was characterised by a fiscal deficit arising from several capital projects undertaken by past administrations which were not suitably financed. The current administration as it has been doing from its inception is continuously trying to address this situation mainly by giving particular attention to all recurrent expenditure and ensuring that all expenses made are necessary and give the best value added. Council is not undertaking any capital expenditure unless such expenditure is mainly financed by alternative sources. The Council will be reimbursed for major patching of part of Qortin Street from Department for Local Government. Other Part of Qortin Street will then be resurfaced also with funds from the Ministry of Gozo. Council will also do resurfacing of Zrajk street that will be funded from funds received recently under scheme Progetti kapitali that were reimbursed to Council for Square Embellishment and on which expenses were forked out before from Council's allocation last year. The Council closed all payments in regards to the embellishment of St. Peter and St. Paul Square. This project has been started and planned for by the previous Council. This capital project was mainly financed through Measure 313 and Measure 413.4 of the Leader Programme (EU), co-financing and national government schemes under *Progetti Kapitali*. Council also applied under Rural Roads M4.3 and if Council is awarded other farm/ field access roads will be upgraded under this scheme too. The Nadur Local Council forecasts to revert its financial deficit situation by the year 2020 as projected in the deficit plan made by the same Local Council.

Over the course of the next three years, the Council will ensure continuation of road maintenance and proper upkeep of roads, public gardens, public toilets and soft areas. The day-to-day waste collection and bulky refuse will remain a priority. The Council will strive to offer the best service possible to the residents, especially to try and find optimal solutions to small complaints and requests, in the most efficient and cost-effective way possible. Our employees together with new CWS are committed to assist our residents in their various enquiries and necessities.

Last but not least, the Council will give due importance to the various activities throughout the years. The success behind such activities depends on the financial support from various government and private entities, together with the financial and human resource input from the local council itself, and resident volunteers.

**Edward Said**  
**Mayor**



## 2. MISSION STATEMENT AND VALUES

### Mission Statement:

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The Nadur Local Council will base its work in the upcoming three years on two main pillars. The first pillar is that of ensuring continuation. This requires time, energy and financial resources for the various endeavours which were created and sustained by previous administrations, including refuse collection, road and street cleaning, Carnival, Wine Festival, Mnarja Feast and services relating to education, children and the elderly.

Notwithstanding this, the Local Council will strive to base its work on a second pillar, that of being innovative. The latter will require new ideas, more discussions at different levels, wise and sometimes difficult decisions. However, the new Local Council will ensure that efforts are placed in re-organisation of the way it operates, both through its staff and contractors who were awarded contracts. There will also be re-structuring of the different committees that will assist the Council in being original and more cost-effective. One of these committees is the Finance Committee that is appointed to help regulate more Council's financial situation. This Committee is composed of Mayor, Chair person- Councillor, another Councillor, Executive Secretary and Council's Accountant.

### Values:

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The Nadur Local Council will undertake its activity based on these values:

- Equal and just service to all residents of our locality.
- Do the utmost to fulfil any contractual obligations.
- Preservation and restoration of the environment and cultural heritage.
- Enhance respect to diverse opinions.
- Provide a platform for discussion and generation of ideas.
- Improve efficiency and effectiveness of methods of work.
- Better value for money, sound financial management and accountability.
- Putting public good before any individual interests.



### 3. OBJECTIVES, EXPECTED RESULTS AND STRATEGY

#### 3.1 Short-Term Objectives and Expected Results

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- Resurfacing of Major Patching of part of under DLG Funds.
- Resurfacing of other part of Qortin Street under MGOZ funds
- Resurfacing of Zrajk street.
- Appointed new Cleaning Group- *Nadur Nadif*

#### 3.2 Long-Term Objectives and Expected Results

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- Updating of access roads leading to Farms/Fields under Rural Roads M4.3 once awarded
- New projects under Urban Improvement Funds

#### 3.3 Strategy

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The Nadur Local Council is creating this business plan, including the long-term objectives, based on the financial allocation by the Central Government, with the increase in allocation for year 2018 Council will be in a better position to serve better our Community. This year also for the 2nd year the Council received also another 10,000 euro under Tourist Zone. Through the annual financial allocation together with other schemes and sources of funding, the Local Council intends to adhere to its objectives. For instance, The Cultural Scheme helps our Council to meet such standards during our Carnival Activities. Sponsorships and other assistance allow the Local Council to come up with a diverse calendar of activities during the year that with council's allocation alone would be impossible to reach.

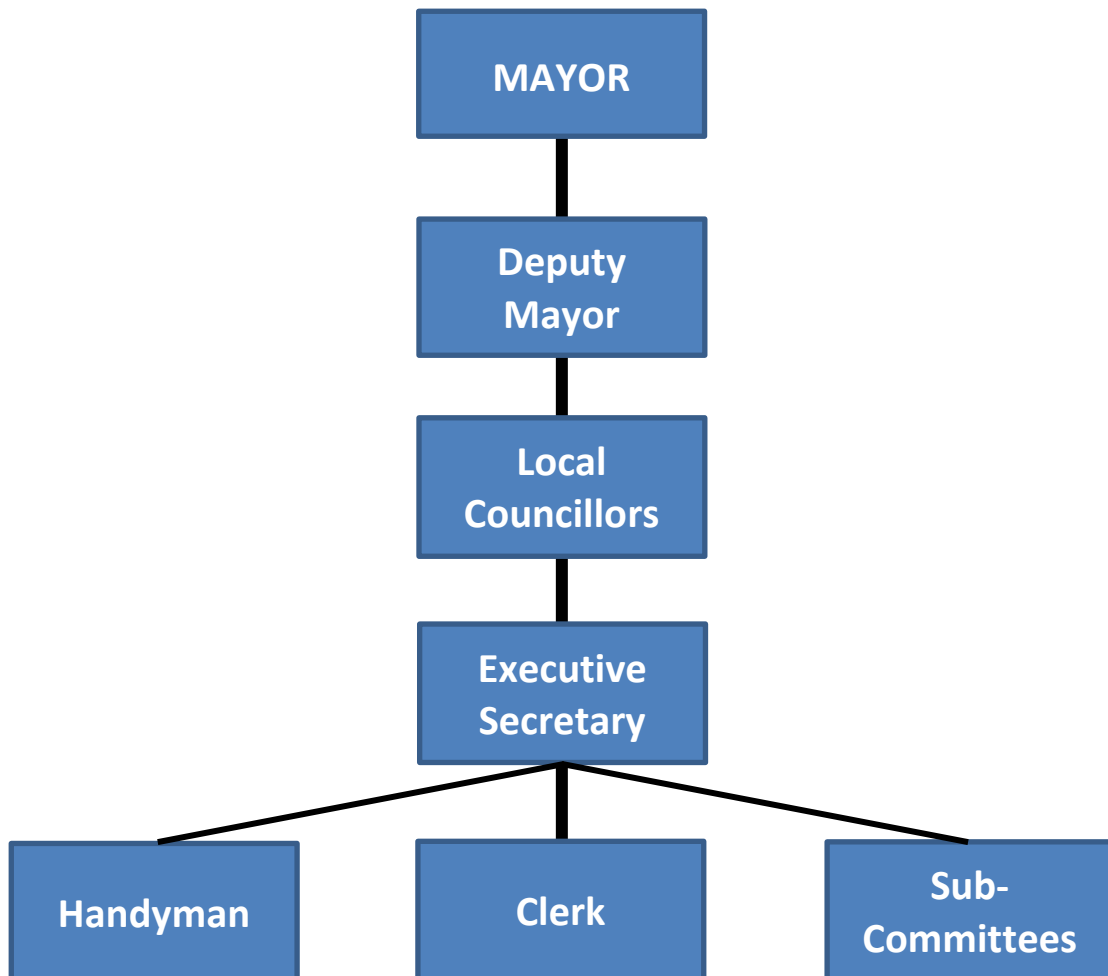


## 4. OPERATIONS ANALYSIS

### 4.1 The Organisation

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The Nadur Local Council is structured in this manner:





## 4.2 General Activities

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The following are some activities and undertakings by the Nadur Local Council along the calendar year:

- The Organized and Spontaneous Carnival;
- The Agricultural Fair;
- Mnarja Activities
- Horse Races;
- Participation in Traditional Maltese Dinner, Youth's Event, Band Concert (Mnarja);
- Wine Festival (in collaboration with Delicata Winery);
- Halloween Activity
- Activities related to Jum il-Kunsill, Premju Gieh in-Nadur blood Donation, Sports Day, Tournament;
- Nadur 8k
- Christmas Open Market, Santa is Coming to Nadur & Christmas Decorations;
- Exhibitions at the Local Council Hall;
- Monthly Elderly outings & Weekly Day centre for Elderly
- Clean up activities around Nadur organized by Nadur Nadif group.
- Fitness Classes
- Life Long learning Courses
- Library Educational Activities

A large portion of the Nadur Local Council's financial allocation is directed towards mixed and organic refuse collection, bulky refuse collection, street cleaning contracts of service, cleaning and maintenance of public conveniences, and other undertakings. Last year two street cleaning contracts (Hida and Grunju) were not issued again and are being cleaned by our three assigned Community Workers Scheme. CWS workers are also taking care of the up keeping of parks, gardens and playing fields apart of the day to day work together with our other Council workers.

***Sue-Ellen Bugeja***  
***Executive Secretary***



## 5. FINANCIAL FORECAST (2015-2017)

### 5.1 Three-Year Financial Forecast

ACCT NO.	DESCRIPTION	BUDGET	BUDGET	BUDGET	BUDGET
		2018 €	2019 €	2020 €	2018-2020 €
<b>Income</b>					
0000	Government	501,429.00	506,443.00	511,507.00	1,519,379.00
0020	Bye-Laws	38,042.00	38,422.00	38,806.00	115,270.00
0090	Investment	31.00	31.00	31.00	93.00
	<b>TOTAL</b>	<b>539,502.00</b>	<b>544,896.00</b>	<b>550,344.00</b>	<b>1,634,742.00</b>
<b>Expenditure</b>					
1000	Personal Emoluments	86,801.00	87,669.00	88,546.00	263,016.00
2000	Operations and maintenance	338,539.00	338,389.00	341,773.00	1,015,201.00
7000	Capital Expenditure	45,000.00			45,000.00
	<b>TOTAL</b>	<b>470,340.00</b>	<b>426,058.00</b>	<b>430,319.00</b>	<b>1,323,217.00</b>
	<b>SURPLUS/DEFICIT</b>	<b>69,162.00</b>	<b>118,838.00</b>	<b>120,025.00</b>	<b>311,525.00</b>





## 5.2 Three-Year Expenditure Forecast

ACCT NO.	DESCRIPTION	BUDGET	BUDGET	BUDGET	BUDGET
		2018	2019	2020	2018-2020
		€	€	€	€
<b>Expenditure</b>					
1000	<b>Personal Emoluments</b>				
1100/1150	Mayor's & Councillors' allowance	13,864.00	14,003.00	14,143.00	42,010.00
1200	Employee salaries and wages	60,618.00	61,224.00	61,836.00	183,678.00
1300	Bonuses	3,299.00	3,332.00	3,365.00	9,996.00
1400	Income supplements				
1500	Social Security contributions	5,549.00	5,604.00	5,660.00	16,813.00
1600	Allowances	880.00	889.00	898.00	2,667.00
1700	Overtime	2,591.00	2,617.00	2,643.00	7,851.00
		<b>86,801.00</b>	<b>87,669.00</b>	<b>88,545.00</b>	<b>263,015.00</b>



## 5.3 Three-Year Expenditure Forecast

ACCT NO.	DESCRIPTION	BUDGET			
		2018 €	2019 €	2020 €	2018-2020 €
2000	<b>Operations and maintenance</b>				
2100	Utilities	8,731.00	8,818.00	8,906.00	26,455.00
2200	Materials and supplies	6,691.00	6,758.00	6,826.00	20,275.00
2300	Repair and upkeep	28,738.00	29,025.00	29,315.00	87,078.00
2400	Rent	2,530.00	2,555.00	2,581.00	7,666.00
2500	International memberships	1,583.00	1,599.00	1,615.00	4,797.00
2600	Office services	7,412.00	7,486.00	7,561.00	22,459.00
2700	Transport	6,882.00	6,951.00	7,021.00	20,854.00
2800	Travel	5,377.00	5,431.00	5,485.00	16,293.00
2900	Information services	7,286.00	7,359.00	7,433.00	22,078.00
3000	Contractual services	197,876.00	199,855.00	201,854.00	599,585.00
3100	Professional services	22,006.00	22,226.00	22,448.00	66,680.00
3200	Training	24.00	24.00	24.00	72.00
3300	Community and hospitality	39,636.00	40,032.00	40,432.00	120,100.00
3400	Incidental expenses	267.00	270.00	273.00	810.00
3800	Twinning	3,500.00			
		<b>338,539.00</b>	<b>338,389.00</b>	<b>341,774.00</b>	<b>1,015,202.00</b>
7000	<b>Capital expenditure</b>				
7100	Construction	45,000.00			45,000.00
7200	Improvements				
		<b>45,000.00</b>			<b>45,000.00</b>
	<b>TOTAL</b>	<b>470,340.00</b>	<b>426,058.00</b>	<b>430,319.00</b>	<b>1,323,217.00</b>



## 5.4 Three-Year Income Forecast

ACCT NO.	DESCRIPTION	BUDGET			
		2018 €	2019 €	2020 €	2018-2020 €
<b>Income</b>					
0000	<b>Government</b>				
0001	Annual	481,929.00	486,748.00	491,615.00	1,460,292.00
0002	Supplementary	9,500.00	9,595.00	9,691.00	28,786.00
0003	Special needs				
0004	Public/government entities	10,000.00	10,100.00	10,201.00	30,301.00
0015	Other				
		<b>501,429.00</b>	<b>506,443.00</b>	<b>511,507.00</b>	<b>1,519,379.00</b>
0020	<b>Bye-Laws</b>				
0021	Community services	2,815.00	2,843.00	2,872.00	8,530.00
0036	Contravention of bye-laws	18,629.00	18,815.00	19,003.00	56,447.00
0056	Contributions and donations	2,700.00	2,727.00	2,754.00	8,181.00
0066	General services	13,898.00	14,037.00	14,177.00	42,112.00
		<b>38,042.00</b>	<b>38,422.00</b>	<b>38,806.00</b>	<b>115,270.00</b>
0090	<b>Investment</b>				
0091	Bank interest	31.00	31.00	31.00	93.00
0096	Government securities				
		<b>31.00</b>	<b>31.00</b>	<b>31.00</b>	<b>93.00</b>
<b>TOTAL</b>		<b>539,502.00</b>	<b>544,896.00</b>	<b>550,344.00</b>	<b>1,634,742.00</b>