

**NADUR LOCAL COUNCIL**

# **ADMINISTRATIVE REPORT**

**2014**



## Table of Contents

---

1. MAYOR'S REMARKS .....	3
2. ORGANISATIONAL STRUCTURE AND PARTICIPATION .....	4
3. FINANCIAL REVIEW .....	6
4. INCOME AND EXPENDITURE VARIATIONS.....	7
4.1 Consolidated Income and Expenditure Variations Schedule .....	7
4.2 Detailed Income Variations Schedule.....	8
4.3 Detailed Expenditure Variations Schedule .....	9
5. BANK RECONCILIATION STATEMENT.....	11



## 1. MAYOR'S REMARKS

During the year 2014 the Nadur Local Council started the much needed infrastructural works and replacement of street furniture in St. Peter and St. Paul Square. This project included funding from various E.U. measures and also from schemes by the central government. The council continued with extensive repairs to pavements and passageways and resurfaced Wied Bingemma Street funded by Measure 125. The Council also resurfaced Madre Gemma Camilleri and Rachela Camilleri streets.

During 2014 the council also had three alley ways paved, installed solar lighting in a remote area of the village where there were still an elderly family residing and issued a call for tenders for the replacement of street furniture at St. Peter & St. Paul Square.

This year the council continued with its many cultural and social activities. Events organised by the council were: Carnival Activities; Imnarja Activities; Wine Festival, Council Day activities. Besides these the council also organised outings for the elderly and for school Children.

The Council also added an elderly day care centre with the one already operating throughout 2014. It also organised various other courses.

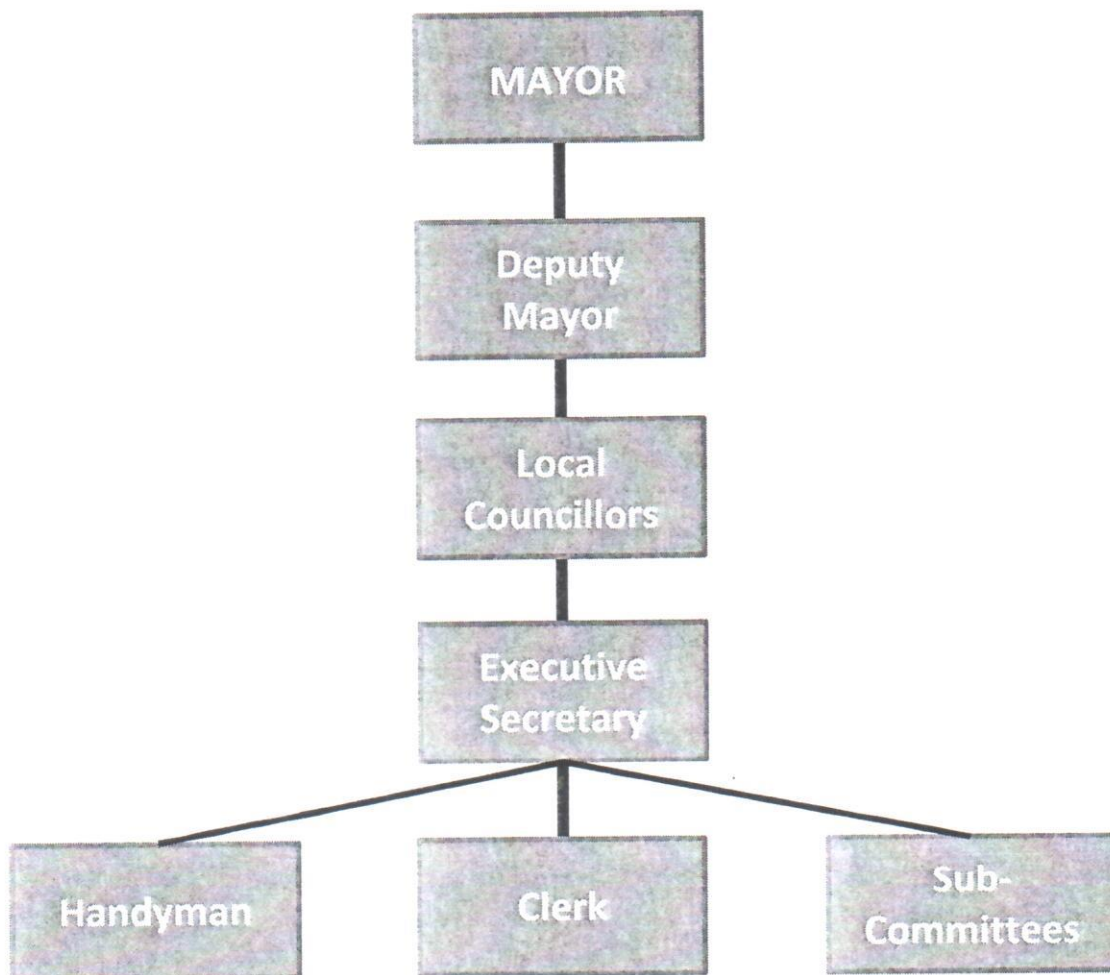
All this work is in addition to the council's normal obligations and contractual works, and has been carried out by the previous administration.

**Edward Said**  
**Mayor**



## 2. ORGANISATIONAL STRUCTURE AND PARTICIPATION

The Nadur Local Council was structured in this manner:





01-01-2014 to 31/12/2014		
Role	Name	Council Meetings Attendance
MAYOR	Charles Said	100%
DEPUTY MAYOR	Eucharist Camilleri	83%
COUNCILLOR	Dr. Josianne Cutajar	66%
COUNCILLOR	Maria Natoli	33%
COUNCILLOR	Dr. Rita Mifsud	100%
EXECUTIVE SECRETARY	Rita Mifsud Attard	100%





### 3. FINANCIAL REVIEW

During financial year 2014 the Nadur Local Council received a total of €407,040 from the Central Government in terms of annual allocation. The Council also managed to raise and collect an additional €82,816 from other sources. Hence, the total income for 2014 amounted to €489,856.

The council had a cash balance brought forward of €54,960. The auditor's report also includes €141, 635 as an expense that is depreciation costs.



## 4. INCOME AND EXPENDITURE VARIATIONS

### 4.1 Consolidated Income and Expenditure Variations Schedule

DESCRIPTION	2014 ACTUAL Euro	2014 BUDGET Euro	2013 ACTUAL Euro	2014 BUDGET VAR Euro	2013-2014 ACTUAL VAR Euro
<b>Income</b>					
Government	464,658.49	533,041.00	457,236.00	(68,382.51)	7,422.49
Bye-laws	25,082.96	48,600.00	43,420.00	(23,517.04)	(18,337.04)
Investment	114.82	500.00	522.00	(385.18)	(407.18)
<b>TOTAL</b>	<b>489,856.27</b>	<b>582,141.00</b>	<b>501,178.00</b>	<b>(92,284.73)</b>	<b>(11,321.73)</b>
<b>Expenditure</b>					
Personal emoluments	76,817.69	76,298.00	74,852.00	(519.69)	(1,965.69)
Operations and maintenance	371,026.68	299,435.00	343,446.02	(71,591.68)	(27,580.66)
Capital Expenditure	353,400.09	236,000.00	42,355.00	(117400.09)	(311045.09)
<b>TOTAL</b>	<b>801,244.46</b>	<b>611,733.00</b>	<b>460,653.02</b>	<b>(189511.46)</b>	<b>(340591.44)</b>
<b>Balance</b>	<b>(311,388.19)</b>	<b>(29,592.00)</b>	<b>40524.98</b>	<b>(281796.19)</b>	<b>(351913.17)</b>



## 4.2 Detailed Income Variations Schedule

DESCRIPTION	2014 ACTUAL Euro	2014 BUDGET Euro	2013 ACTUAL Euro	2014 BUDGET VAR Euro	2013-2014 ACTUAL VAR Euro
<b>Income</b>					
Government					
Annual	407,040.00	407,041.00	407,517.00	(1.00)	(477.00)
Supplementary	14,195.53	8,000.00	49,719.00	6195.53	(35,523.47)
Special needs		5,000.00		(5,000.00)	
Public/government entities	32,587.67	23,000.00		9,587.67	32,587.67
Other	10,835.29	90,000.00		(79,164.71)	10,835.29
	<b>464,658.49</b>	<b>533,041.00</b>	<b>457,236.00</b>	<b>(68382.51)</b>	<b>7,422.49</b>
Bye-Laws					
Community Services	5,597.68	20,000.00	8,005.00	(14,402.32)	(2,407.32)
Contravention of bye-laws	2,362.31	18,000.00	1,925.00	(15,637.69)	437.31
Contributions and donations	13,665.63	8,000.00	5,976.00	5,665.63	7,689.63
General	3,457.34	2,600.00	27,514.00	857.34	(24,056.66)
	<b>25,082.96</b>	<b>48,600.00</b>	<b>43,420.00</b>	<b>(23,517.04)</b>	<b>(18,337.04)</b>
Investment					
Bank interest	114.82	500.00	522.00	(385.18)	(407.18)
Government securities					
	<b>114.82</b>	<b>500.00</b>	<b>522.00</b>	<b>(385.18)</b>	<b>(407.18)</b>
<b>TOTAL</b>	<b>489,856.27</b>	<b>582,141.00</b>	<b>501,178.00</b>	<b>(92,284.73)</b>	<b>(11,321.73)</b>





### 4.3 Detailed Expenditure Variations Schedule

DESCRIPTION	2014 ACTUAL Euro	2014 BUDGET Euro	2013 ACTUAL Euro	2014 BUDGET VAR Euro	2013-2014 ACTUAL VAR Euro
<b>Expenditure</b>					
Personal Emoluments					
Mayor's & councillors allowance	13,185.22	13,300.00	6,787.00	114.78	(6,398.22)
Employee salaries and wages	56,021.74	52,500.00	57,108.00	(3,521.74)	1,086.26
Bonuses		3,100.00		3,100.00	
Income supplements	1,402.28	810.00		(592.28)	(1,402.28)
Social Security contributions	4,952.06	4,860.00	4,857.00	(92.06)	(95.06)
Allowances		728.00	6,100.00	728.00	6,100.00
Overtime	1,256.39	1,000.00		(256.39)	(1,256.39)
	<b>76,817.69</b>	<b>76,298.00</b>	<b>74,852.00</b>	<b>(519.69)</b>	<b>(1,965.69)</b>
Operations and maintenance					
Utilities	16,297.47	15,000.00	15,159.00	(1,297.47)	(1,138.47)
Materials and supplies	16,133.11	12,000.00		(4,133.11)	(16,133.11)
Repair and upkeep	36,914.45	40,000.00	56,318.00	3,085.55	19,403.55
Rent	3,954.55		3,551.00	(3,954.55)	(403.55)
International memberships	2,008.58	1,500.00	1,473.00	(508.58)	(535.58)
Office services	4,951.44	6,000.00	8,231.00	1,048.56	3,279.56
Transport	6,219.99	3,000.00	3,090.00	(3,219.99)	(3,129.99)
Travel	4,338.53	2,000.00	11,505.00	(2,338.53)	7,166.47
Information services	37,486.84	25,000.00	20,463.00	(12,486.84)	(17,023.84)
Contractual services	187,948.82	150,000.00	172,048.00	(37,948.82)	(15,900.82)
Professional services	12,094.41	15,000.00	12,253.00	2,905.59	158.59
Training	40.00	100.00		60.00	(40.00)



Community and hospitality	32,628.27	20,000.00	38,902.00	(12,628.27)	6,273.73
Loan Repayment	9,500.00	35.00		(9,465.00)	9500
Incidental expenses	200.00	9,500.00	417.62	9,300.00	217.62
Local Enforcement expenses	310.22	300.00	35.40	(10.22)	(274.82)
	<b>371,026.68</b>	<b>299,435.00</b>	<b>343,446.02</b>	<b>(71,591.68)</b>	<b>(27,580.66)</b>
Capital Expenditure					
Acquisition of property					
Construction	225569.65	208,000.00	2,005.00	(17569.65)	(223564.65)
Improvements	49961.20	28,000.00	39,402.00	(21961.20)	(10559.20)
Equipment	3965.99		948.00	(3965.99)	(3017.99)
Special programmes	73903.25			(73903.25)	(73903.25)
	<b>353,400.09</b>	<b>236,000.00</b>	<b>42,355.00</b>	<b>(117400.09)</b>	<b>(311045.09)</b>
<b>TOTAL</b>	<b>801,244.46</b>	<b>611,733.00</b>	<b>460,653.02</b>	<b>(189511.46)</b>	<b>(340591.44)</b>



## 5. BANK RECONCILIATION STATEMENT

Bank statement balance BOV - Measure 125 Acc. - as of 31/12/2014	28,673.31
Plus interest paid by 31/12/14	0.00
Less charges paid by 31/12/14	0.00
<b>Net bank book balance</b>	<b>28,673.31</b>

Bank statement of APS Account as of 31/12/2014	902.12
Plus deposits made by 31/12/14 not appearing on bank statement	0.00
Less withdrawals made but not appearing on bank statement	0.00
<b>Net bank balance</b>	<b>902.12</b>

Bank Book balance LES Account as of 31/12/2014	350.79
Plus interest paid by 31/12/14	0.00
Less charges paid by 31/12/14	0.00
<b>Net bank book balance</b>	<b>350.79</b>



<b>Bank Statement of BOV Current Account as of 31/12/2014</b>	<b>760.44</b>
Unpresented Cheques as at 31/12/2014	-2,238.44
Less charges paid by 31/12/14	0.00
<b>Net bank book balance</b>	<b>-1,478.00</b>

<b>Bank statement balance (APS Loan Account)</b>	<b>-66,754.11</b>
Plus deposits made by 31/12/14 not appearing on bank statement	0.00
Less unpresented cheques	0.00
<b>Net bank balance</b>	<b>-66,754.11</b>

<b>Bank statement BOV Savings Account as of 31/12/2014</b>	<b>2,268.13</b>
Plus interest paid by 31/12/14	0.00
Less charges paid by 31/12/14	0.00
<b>Net bank book balance</b>	<b>2,268.13</b>